















Bournemouth, Dorset & Poole MAA Partnership Theme Groups
Activity Monitoring Report:

A) Details of current and significant Theme Group actions:

#	Task and Target Outcome: What is the issue? What will success look like?)	Action: (How is it being done?)	By when?	By who ?	Linkage: Are other partners or theme groups involved ? (detail)	Progress: Current position?	Status: On course or not?		
									
1	BT secondment to lead MAA Theme Group	Discuss with BT/candidate on 6/11 and resolve by Programme Board & MAA approval	25/11	TW/MB	BT	Awaiting formal confirmation by both Partners			
2	Awaiting G.K.E. Approval of Stage II direction	Awaiting MAA Executive Board approval	25/11	MB	All	Paper to be submitted to MAA Board			
3	Review Environment Agency Model	Review with Neil Murdoch – Ron Curtis – Pilot on Business Group	9/11	MB	KH-DCC EA Mark Hodgson	To be discussed at Programme Board on 20/11. Broad categories and projects agreed, however.			
4	Review Work Programme	Theme Group Discussion	14/8	TW	Programme Board and MAA Board				

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a	Increase Environmental Goods & Service Supply & Innovation	Under development				Awaiting G.K.E. Costed Action Plan			
b	Increase EGS demand and Low Carbon attitude	Under development				Awaiting G.K.E. Costed Action Plan			
c	Develop Cross cutting GKE themes	Under development	1/10	GC	Transdev	Awaiting G.K.E. Costed Action Plan			
d	Miscellaneous actions - Fleet Management Initiative	Under development				Awaiting G.K.E. Costed Action Plan			
e	Review progress on existing projects	Theme Group Review	14/8	TW	Business Group	The Theme Group has reviewed the existing projects. The majority have been confirmed as in progress and have continued relevance to the Theme. Theme Priorities and projects will be reviewed in the light of the Costed Action Plan.			
5	Freedoms and Flexibilities	Assessment of relevance of existing and review of new freedoms & flexibilities	20/11	TW	Theme Group	Awaiting discussion at next Theme Group			

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B) Requests for Programme Group and/or MAA Board review and response:

(Supply with supporting attachments if required)

#	Issue	Risk (performance / financial / political)	Recommendation (for review and decision)
	What is causing the block to progress?	What might happen if nothing is done?	What needs to be done to enable better progress?
1	Need to Resource the Theme Group	Lack of delivery of projects	Programme Group and individual Partners to resource – BBC to employ Environment Project Officer Potential bid to RIEP/BT
2	Need Joint Session with Business Group	Lack of clarity and possible duplication: <ul style="list-style-type: none"> • Eco Business Parks • Sustainable Procurement 	TW/PC to set up joint meeting