

<p>Approved: Signed _____ Date _____</p>

**Minutes of the Multi Area Agreement Board meeting
 Held on 02September 2009 (15h30)
 In the Colliton Club, County Hall, Dorchester**

Board Members:		
Gordon Page	Chairman - Hamworthy plc	GP
Angus Campbell	Dorset County Council	AC
Richard Dimpleby	Self Employed Independent	RD
Stephen MacLoughlin	Bournemouth Borough Council	SML
Nick Petford	Bournemouth University	NP
Alan Griffiths	Christchurch Borough Council	AG
Ray Bulpit	Southwell Business Park	RB
Alan Griffiths	Christchurch Borough Council	AG
Terence O'Rourke	Governor, AUCB	TO'R
Tony Brown	Chief Exec, Beals plc	TB
Attending:		
Matt Beaumont	Dorset Business	MB
Jim Bright	Borough of Poole	JB
Pam Donnellan	Bournemouth Borough Council	PD
Don Gobbett	Dorset County Council	DG
Louise Harper (Minute Taker)	Dorset Business	LH
Tony Williams	Bournemouth Borough Council	TW
David Jenkins	Dorset County Council	DJ
David Luckhurst	GOSW	DL
Guests:		
Mark Hepworth	Geo-economics	MH
Richard Sheard	GOSW	RS
Apologies:		
Tony Bray	SWRDA	TB
Brian Leverett	Borough of Poole	BL
Peter Henness	Finance Director Sunseeker Int.	PH
John McBride	Borough of Poole	JMB
Absent:		
John Butterworth	FJB Hotels	JB

Note:

- Multi Area Agreement will be shown as MAA throughout the minutes
- Theme Groups will be shown as TGp(s) throughout the minutes
- Programme Group will be shown as PGp throughout the minutes
- Employment and Skills Board will be shown as ESB

Item	Description	ACTION
1.	<u>Apologies</u> Gordon Page acknowledged apologies from Tony Bray, John Mc Bride, Peter Henness and Brian Leverett. He also introduced the new Board members, Tony Brown from Beales and Terence O' Rourke from the business sector and extended a warm welcome to both of them.	
2.	<u>Approve minutes of last meeting 21/05/09</u> The minutes of the last meeting dated 21/05/09 were unanimously agreed by the Board as a true and accurate record of that meeting, and were signed off by Gordon Page.	
3.	<u>Matters arising from meeting 21/05/09</u> (GP) Discussed the report with the Board. a) (GP) endorsed the suggestion made previously by Peter Henness for the MAA logo, and supported the need for a draft mock up, this is to be circulated to the Board, which shows the acronym WMAP and name - Wessex Multi Area Partnership. Action: (LH) To circulate template drafts to the Board prior to their next meeting (25/11).	(LH)
	b) (GP) communicated that the disbursement of the BDPEP residual fund is still an ongoing issue and hoped to get it concluded as soon as possible, possibly by the end of September. c) A request was made for MB to meet with Gary Fooks to encourage and push forward the Olympic Links communication. Action: (LH) To schedule quarterly meeting's for MB and	(LH)

Gary Fooks

3. Membership/Vice Chair/Theme “Sponsors”

- a) (GP) acknowledged the strengthened private sector membership of Terence O’ Rourke and Tony Brown and urged MB to meet with them for induction discussions.
- b) The Board agreed to the appointment merits of a Vice Chairman, Nick Petford was invited to take the role and he accepted.(Term to run concurrent with that of the Chair)

Action: (LH) To ensure contact details for Chair and Vice Chairman are exchanged (LH)

- c) (MB) verbally updated the Board on who from the Board had agreed to champion the various theme areas of the partnership as ‘godfathers’. These are; Business Growth- Gordon Page, Housing- Alan Griffiths, Environment- Stephen MacLoughlin, Employment and Skills – Richard Dimpleby. He highlighted that the transport theme group was yet to find a sponsor, however Ray Bulpit had expressed an interest and offered to maintain this for the Board
- d) The Board supported the need for some form of co-ordinated lobbying as part of the Communications Strategy. They wanted to be sure this was aligned to specific needs and events. It was agreed that the Chair, Vice Chair and Programme Manager would meet to develop this work.

Action: (LH) To arrange meeting between NP, GP and MB (LH)

4. Strategic Housing Theme Group progress Report

(JB) presented on behalf of JMcB and recapped on the visit from Colin Molton, HCA on the 21 May 2009. The Board appreciated the need to make an early submission, to the HCA of preferred projects. The intention would be to have the potential scheme listed by the end of December 2009. It was indicated that Local Authority Partners were progressing discussions with the HCA to identify the priority projects. If Board members had any concerns they were to contact Alan Griffiths.

Action: JB is to ensure communication links between AG

and JMcB are established to support scrutiny of progress by the Board

(JB)

5. Programme Manager- Progress Report

(MB) noted that the activity monitoring reports of the theme groups (presented to the Programme Group on 25 August) were supplied to the Board for information.

RD confirmed to act as the Skills interim Chairperson, replacing Peter Wheelhouse until a new chair is identified.

However concern was expressed for funding for the ESB development and project co-ordinator cost from January 2010. A meeting with Belinda Payne/Richard Dimbleby will be arranged to identify possibilities and brought back to the Board for consideration.

Action: LH is to arrange meeting between MB, RD and Belinda Payne to identify funding issues and possibilities.

(LH)

Mark Hepworth arrived at 16h35

6. Green Knowledge Economy (GKE) Update

(TW) introduced the GKE concept to the new Board members. Mark Hepworth introduced the Geo-economics team of Robert McQuire, Sarah Forster and Mark Hodgeson. He then presented the latest thinking on which specific projects might be progressed to support establishment of the GKE in accordance with the second phase of commissioned work.

(Powerpoint presentation attached)

The Board supported the overall thrust of the presentation and commented that the presentation had helped develop clearer understanding of future projects and possibilities. The Board proposed that a follow up workshop would give an opportunity to build consensus for approval of future actions, prior to the next Board meeting (25/11/09). MB suggested a date of the 30th of September as MH was already working with the Business Growth TG on that day. The Board endorsed continuing with Geo-economics phase 2 as planned.

Action: (LH) to circulate copy of Geo-economics presentation to all Board members and also note that the workshop would be arranged and dates/venue advised.

(LH)

Action: (MB) to discuss proposed 'workshop' date(s) with Directors. (MB)

TO made comment that the GKE concept was of value but that finding economic development solutions for the sub-region was very complex. He suggested that the BU and AUCB need to take a more prominent lead in this area and in particular support for the proposed a 'Cultural and creativity Programme'

Action: (MB) to discuss expectations with TO. (MB)

Action: (MB) to discuss with NP how the BU might work with AUCB in the area. (MB)

7. Homes and Communities Agencies Update

Refer to item 4

8. Fix Meeting Dates for 2010

GP listed the proposed dates in 2010 and encouraged Board members contact LH if there was any concerns , otherwise it was agreed that 2010 meeting dates (venues to be advised) are:

2010 MAA Board meeting dates:

10 February 2010 (10h00 - 12h00)
26 May 2010 (15h00- 17h00)
8 September 2010 (15h00- 17h00)
24 November 2010 (10h00 - 12h00)

9. Any Other Business

None, GP thanked DCC for the use of the venue and the meeting concluded at 17h50.

10. Dates Of Future Meetings:

15h30 on 25/11/09 Dorset Business, Poole

END